Monthly Management Report (for the period 1st April, 2016 to 30th April, 2016) prepared in accordance with Section 136 (2) of the Local Government Act, 2001 as inserted by Section 51 of the Local Government Act, 2014.

Finance & Water Services Directorate

### April 2016 - Revenue Account Income & Expenditure Summary by Service Division

**EXPENDITURE**

- **Expenditure**: €
- **Adopted Full Year Budget**: €
- **% Budget Variance**: 
- **Budget Variance**: €

**INCOME**

- **Income**: €
- **Adopted Full Year Budget**: €
- **% Budget Variance**: 
- **Budget Variance**: €

**RESULT**

- **Actual Overall Surplus/ (Deficit)**: €

**Legend**

- **V** Variance

**MAIN POINTS AS AT END OF April 2016**

- Water Expenditure inline with income from Irish Water.
- Development Management income is ahead of budget due to 110 Grant income from Enterprise Ireland, this is distributed throughout the year.

### April 2016 - Recourse to Overdraft

- **No. of Days in Overdraft during December 2015**: 0
- **Interest Incurred**: 0

### April 2016 - Collection Rates

<table>
<thead>
<tr>
<th>Service</th>
<th>Apr '16</th>
<th>Apr '15</th>
<th>FY '15</th>
<th>Apr '16</th>
<th>Apr '15</th>
<th>FY '15</th>
<th>Commentary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Housing (rents)</td>
<td>601,984</td>
<td>561,784</td>
<td>1,063,790</td>
<td>67%</td>
<td>69%</td>
<td>68%</td>
<td>Cash collected slightly higher than 68%</td>
</tr>
<tr>
<td>Commercial Rates</td>
<td>3,090,050</td>
<td>3,250,027</td>
<td>4,276,268</td>
<td>17%</td>
<td>19%</td>
<td>18%</td>
<td>Cash collected higher than 18%</td>
</tr>
<tr>
<td>Housing (rates)</td>
<td>548,395</td>
<td>580,053</td>
<td>1,129,203</td>
<td>73%</td>
<td>72%</td>
<td>72%</td>
<td>Cash collected slightly lower than 73%</td>
</tr>
</tbody>
</table>

### April 2016 - Aged Debt Analysis

- **Chart**

**Legend**

- **30 days**: 55%
- **90 days**: 35%
- **180 days**: 10%
- **1 year**: 3%
- **2 years**: 2%
- **3 years**: 1%

<table>
<thead>
<tr>
<th>Category</th>
<th>Under 30 Days</th>
<th>30-90 Days</th>
<th>90-180 Days</th>
<th>Over 180 Days</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Houses</td>
<td>€371,265</td>
<td>€259,574</td>
<td>€123,730</td>
<td>€53,282</td>
<td>€708,331</td>
</tr>
<tr>
<td>Rent</td>
<td>€37,000</td>
<td>€25,000</td>
<td>€12,370</td>
<td>€5,328</td>
<td>€79,698</td>
</tr>
<tr>
<td>Income</td>
<td>€0</td>
<td>€0</td>
<td>€0</td>
<td>€0</td>
<td>€0</td>
</tr>
</tbody>
</table>
Water Services  
Operations Update  
Maximo - Asset Management  
In April, 2016 a total of 105 issues were raised on Maximo, IW Asset Management System.  
82 related to water and 23 related to waste water.  

Water Conservation:  
The Unaccounted for Water is 50.3%.  
The Following District Metered Areas require Water Conservation / Leak Detection.  

<table>
<thead>
<tr>
<th>DMA Name</th>
<th>DMA Code</th>
<th>Total Nett Inflow m3/day</th>
<th>AFW Total m3/day</th>
<th>UFW Total m3/day</th>
<th>Percentage UFW %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carrick on Shannon Town</td>
<td>1700_TEMP_005</td>
<td>1956.30</td>
<td>798.533</td>
<td>1157.76</td>
<td>59.181</td>
</tr>
<tr>
<td>Corraleehan Scheme</td>
<td>1700_TEMP_010</td>
<td>316.505</td>
<td>80.065</td>
<td>236.440</td>
<td>74.703</td>
</tr>
<tr>
<td>Dromahair PWS</td>
<td>2700MA045</td>
<td>694.737</td>
<td>233.69</td>
<td>461.047</td>
<td>66.363</td>
</tr>
<tr>
<td>Glenade WTP to Fertagh Res</td>
<td>1700MA007</td>
<td>229.900</td>
<td>56.151</td>
<td>173.749</td>
<td>75.576</td>
</tr>
<tr>
<td>Gowel to Klinagross</td>
<td>1700MA003</td>
<td>244.2</td>
<td>44.406</td>
<td>199.764</td>
<td>81.814</td>
</tr>
<tr>
<td>Leckaun &amp; Fivemilebourne</td>
<td>2700MA010</td>
<td>252.000</td>
<td>86.407</td>
<td>165.593</td>
<td>65.712</td>
</tr>
<tr>
<td>Manorhamilton PWS</td>
<td>1700MA005</td>
<td>1108.000</td>
<td>731.462</td>
<td>376.538</td>
<td>33.984</td>
</tr>
<tr>
<td>Mt. Campbell to Jamestown</td>
<td>1700MA058</td>
<td>221.000</td>
<td>61.141</td>
<td>159.859</td>
<td>72.334</td>
</tr>
<tr>
<td>Point X to Drumkeeran</td>
<td>1700MA046</td>
<td>53.500</td>
<td>3.551</td>
<td>49.949</td>
<td>93.363</td>
</tr>
<tr>
<td>Point X to Manorhamilton</td>
<td>1700MA001</td>
<td>126.100</td>
<td>32.494</td>
<td>93.606</td>
<td>74.232</td>
</tr>
<tr>
<td>School Road Black Road</td>
<td>1700_TEMP_007</td>
<td>101.000</td>
<td>11.404</td>
<td>89.596</td>
<td>88.709</td>
</tr>
<tr>
<td>Toomans to Gortfadda</td>
<td>1700MA022</td>
<td>494.800</td>
<td>144.600</td>
<td>350.200</td>
<td>70.776</td>
</tr>
</tbody>
</table>

Capital Update:  

**North Leitrim Regional Water supply Scheme (Project No. 1000390)**  
- Extension to Moneyduff WTP and Watermains extensions to Rossinver/Kiltyclogher.  
- Jennings O’ Donovan has been appointed Consulting Engineers.  
- The total estimated cost of this project is now €8.076 million inclusive of VAT.  
- Planning application for a new pumping station at Cooladonnell reservoir has been granted.  
- The contract at Moneyduff WTP extension has been advertised, tender clarifications are being dealt with and site visits for all tenderers are being arranged.  
- The current programme envisages award of contract and commencement on site for both contracts in August/September, 2016.  
- Irish Water Capital Delivery is now seeking to fast track the pipelines contract to Kiltyclogher and Rossinver. Three preferred Contractors currently under contract to Irish Water have been invited to
tender and a tender assessment and recommendation has been forwarded to Irish Water for procurement. A report / paper will be submitted to WIAC April meeting for approval. Once approved Irish Water will sign a contract and it is expected that works will commence without delay in early June 2016. The Kiltyclogher rising main will be completed first and will take 3-4 months. It is expected the boil water notice in Kiltyclogher can be lifted in Oct / November of this year, all going well.

Manorhamilton Wastewater Treatment Plant Upgrade Project No 10000734

Mohill Wastewater Treatment Plant Upgrade Project No 10000735
- This project was approved for funding by WIAC on 21st January, 2015.
- Nicholas O Dwyer’s have been appointed Consulting Engineers.
- Planning permission granted by Leitrim County Council.

The Design and Tender Documents have been finalised and approved by Irish Water.
- Irish Water invited tenders on 4th May, 2016.
- The Tender period is 7 weeks and the closing date for receipt of tenders is 22nd June, 2016.
- Contract Signing is scheduled for 28th September, 2016.

These two separate projects in IW’s Capital Programme are being completed as one. The all in cost of this project is currently estimated at €2,009,931. (inclusive of VAT).

Minor Capital Works

The total cost of all Projects Approved to date is Estimated in excess of €2.5million

- **HSQE Programme** – On hold by IW
  8 housing wastewater package plants in County Leitrim. They are considering their position in relation to responsibility for these and are withholding funding.

- **Energy Efficiency Programme** – Carrick on Shannon Water Treatment Plant is selected as a pilot project which is being managed directly by Irish Water.

- **Sampling Programme** - flow monitoring and sampling at 12 WWTP’S in County Leitrim. This project is regionalised with IW Donegal office - Project Manager is being progressed with our assistance. Glan Agua has been awarded this contract and works have commenced on various sites. There have been some issues with the flow chamber designs which Irish Water (Donegal) is dealing with. All works in Leitrim will be completed by the Contractor by week ending 20th May, 2016. Approximate estimate in Leitrim: €120,000

- **Process Optimisation and Control Programme** -level sensors and SCADA telemetry at 13 drinking water reservoir sites. Ryan Hanley Consulting Engineers have been appointed to design and prepare contract documents for this contract as a pilot project for IW. Ryan Hanley and Leitrim CaPO are scoping the works required. Ryan Hanley will produce contract documents for procurement by Irish Water of a Contractor to undertake these works. These contract documents for Leitrim are a pilot scheme which will be rolled out and used in other counties. **Approximate Estimate: €91,400**
- **Power actuated valves** to replace ball cock valves at 5 Reservoirs - all works completed and final account has been prepared and submitted to IW Minor Capital Lead for approval. Small claim to be approved. **Contract Value: €73,900.**

- **DMA Programme** – Upgrade and complete the District Metering structure on the networks in County Leitrim. EMR has commenced design works and meetings with ESB have taken place. EMR to submit designs proposals by week ending 13th May, 2016. Once approved, works will commence immediately before the end of May, 2016 and will be completed by August, 2016. **Contract cost: €518,000.**

- **Killenana Watermain** replacement (2km) is approved and included in the minor capital programme. (The existing supply along this section is under a threat of a boil water notice due to poorly discoloured water due to poor condition of old cast iron mains.) Irish Water has requested changes to the contract documents by CaPO. These revisions have been completed and Irish Water will appoint a Contractor in the next month or so. **Estimated cost: €100,000.**

- **Drumshanbo, Leitrim Village Carrigallen and Ballinamore WWTP Upgrades.** Nicholas O’ Dwyer’s Consulting Engineers has been appointed by Irish Water and work has commenced on the preparation of design and tender documents.

  Budgets approved Drumshanbo: €150,000, Ballinamore: € 51,100 and Leitrim Village: € 6,500 Carrigallen: € 60,000. Planning applications have been submitted. Design and Tender documents substantially complete and will be submitted to Irish Water for approval and procurement of a Contractor. Works are scheduled to commence on site circa September, 2016. **Total Estimated cost: €270,000.**

- **Trunk Main replacement Eslin – Mohill (2.5Km)**
  Leitrim County Council documents were submitted to Irish Water on 29th October, 2015 for the appointment of a contractor from their Frameworks. There have been a number of bursts in recent times. Irish Water notified of urgency and need to appoint contractor ASAP. Irish Water requested minor changes to the contract documents on 1st May, 2016. Leitrim County Council will complete this week ending 14th May, 2016 and return to Irish Water for procurement of a Contractor. Leitrim County Council anticipates that following all approvals a contract can be signed in August, 2016. Works will then commence on site in September with all works to be completed by year-end. **Total Estimated cost: €500,000**

- **Dowra and Boley Hill Watermain Replacement.**
  - Dowra works completed successfully by J.Reilly Plant Hire Contractors. The boil water notice in Dowra has been removed following the work.
  - Boley Hill – Source Civil Contractors appointed, the works have commenced and are proceeding well. It is anticipated that the boil water notice at Boleyhill will be lifted in June, 2016.

- **Drumsna WWTP**
  - Irish Water has approved an ANB for Minor Capital upgrade of Drumsna WWTP to provide for optimisation of the treatment process. The works require the construction of a balancing tank and level
sensor and linked communications to main pumping station. The estimated cost is €62,000. Design and tender document preparation will be undertaken by CaPO and submitted to IW for procurement.

- **Bridge Street- Carrick on-Shannon**
  Irish Water has approved the replacement of old cast iron water mains in Bridge Street Carrick on Shannon at an **estimated cost of circa €120,000**. Tenders have been received for these works and Source Civil Ltd has been appointed. We are awaiting submission of works proposals, method statements, H&S plan and insurances etc before commencement on site. It is expected that works will commence in the next 2 weeks and will be completed by the end of June 2016.

- **Ballinamore and Mohill Mains Replacement**: These three water main replacement jobs have been bundled up and Tobin’s Consulting Engineers have completed survey and designs. Irish Water intend to issue a variation for these works in Leitrim to an existing contract currently ongoing in the region with a view to commencement in Q2 2016. CaPO currently negotiating road opening Licences with Leitrim County Council, the conditions to be included in the contract scope of works. There is no definite date for the appointment of Contractors at this stage.

- **NEW: Inline UVT and Crypto Samplers.**
  Irish Water has procured Coffey’s Water Ltd. to install inline UVT and Crypto monitors at two water treatment plants in Leitrim at Carrick on Shannon and Moneyduff as part of a larger regional project. Designs have been approved and works are about to commence in the next week or two. This contract also includes a year-long monitoring of raw and treated water at these plants based on grab samples. This data is to be used by Irish Water to further highlight necessary process improvements at WTP’s.

- **Other Projects recently approved under Minor Capital Works**
  1. **New Cover to the flash mixers and flocculators in Carrick on Shannon Water Treatment Plant** has been approved under Minor Capital. Irish Water has instructed that this be procured under SCM. Leitrim County Council has prepared tender documents and has submitted to Irish Water for procurement. A Contractor has been appointed and works should begin soon. **Estimated: €50,000**

  2. **Chlorination Boosting at Oughteraght Reservoir**
     Measures put in place to boost chlorine in this network have alleviated this issue. It is considered that additional chlorination boosting at Oughteraght may not be required. This will be monitored by Operations. **Estimate: €25,000**

  3. **Two jobs at Kinlough/Tullaghan – Glenade water treatment plant the upgrade of Filters and raw water diversion at a total estimated cost of €44,000 is approved.** Work is yet to commence on scoping of the works and the appointment of a Contractor.

  4. A project to provide “**Filter Run to Waste**” at Carrick on Shannon has been approved by Irish Water on 22nd April, 2016. Design and contract documents will be prepared in CaPO and submitted to Irish Water for procurement of a Contractor in due course.
5. Irish Water has approved an ANB for Minor Capital upgrade of Drumsna WWTP to provide for optimisation of the treatment process. The works require the construction of a balancing tank and level sensor and linked communications to main pumping station. Design and tender document is underway by CaPO and will be submitted to Irish Water for procurement in due course. 
Estimated cost: €62,000.

**Economic Development, Planning, Environment and Transportation Directorate**

**ECONOMIC DEVELOPMENT & PLANNING:**

**Local Enterprise Office (LEO)**

**Training**

Training courses which commenced in April include Sage Improvers, Sales and Marketing and Human Resource Management. A half day workshop on Online Trading Vouchers also took place. LEO also delivered a Social Media Marketing training programme for Leitrim Tourism Network in Carrick on Shannon.

**Enterprise Europe Network Leitrim Seminar**

A seminar to launch the Enterprise Europe Network was held on 5th April, 2016 in The Landmark Hotel, Carrick-on-Shannon with speakers including Susan Hayes Culleton and PJ Reilly, Regional Manager, Enterprise Europe Network.

**Outreach Office – Manorhamilton**

The Outreach Office continues to run on the first Tuesday of the month in Manorhamilton.

**Student Enterprise Awards**

The National Final of the Student Enterprise Awards Programme took place on 20th April, 2016 in Croke Park, Dublin. Leitrim was represented in the senior category by Cut Price Coupons. Carrigallen Vocational School won a Special Merit award and has been selected to attend the Business Bootcamp in UCC in the summer.

**National Enterprise Awards**

Mc Niffe’s Bakery, the Leitrim winner of the National Enterprise Awards Programme had the opportunity to pitch to the National Judging panel on 26th April, 2016 in the City West Hotel, Dublin. The outcome of these pitches will be known at the National Enterprise Awards Event due to be held in the Aviva Stadium, Dublin on 9th June, 2016.

**Other**

LEO Leitrim in conjunction with other LEO’s and County Councils in the region came together to provide a ‘Showcase facility and Innovation centre’ in the United States. The ‘Ireland West International Trade Centre’ in Providence, Rhode Island will create a soft landing platform for companies seeking to enter the US market. It will serve the needs of companies, businesses and entrepreneurs based in the West and North West of Ireland, seeking to crack the U.S. market. A consignment of goods from the region was sent to the Trade Centre including a range of items from Leitrim.

Staff from LEO attended a briefing session from Seetec who have recently opened an office in Carrick on Shannon, (agency delivering the Jobpath programme aimed at long term unemployed).
LEO clients interested in exhibiting at the Local Enterprise Village of the National Ploughing Championships were asked to express their interest by 29\textsuperscript{th} April, 2016. Each LEO will have two stands available for clients, a central selection process will be engaged by the LEO committee to avoid a large variety of similar products.

**Economic Development**

**Local Economic Development Committee**

The LCDC met on 27\textsuperscript{th} April, 2016 and a presentation was given and approved on the short term actions implementation on the community element of the LECP. A presentation on the new PEACE IV Programme was made by the Community Directorate. It was also agreed to formally launch the Leitrim LECP in June, 2016. Leitrim was represented at the Regional Chief Officers meeting in Castlebar.

**Leader**

The meeting was informed that the LDS Strategy had received approval from the Department. In order to progress readiness to roll out the LEADER programme, a report on the proposed Evaluation Committee for LEADER was brought to the board for discussion and membership was finalised with the Board’s approval.

**REDZ Manorhamilton**

An interim evaluation was prepared by the Economic Development Officer and submitted to the Department.

The teams met in April, 2016 – Community and Recreation, Tourism and Town Development and Planning. It was agreed that the Town Team Development Planning Group would now be called the Town Development and Community Infrastructure Team (incorporating its role as REDZ Team) with two members joining from the Community and Recreation Group and the Tourism and Creative Groups.

It is planned to have a plenary meeting in June of all teams to share progress from each of the groups.

**Carrick on Shannon Town Teams**

A Town Team meeting was held on 25\textsuperscript{th} April, 2016 with feedback from the Town Offer/Public Realm Group and the Town Marketing/Citizen Engagement Group.

The Town Offer/Public Realm Group are focusing on the following:

- CCTV
- Town WiFi
- Mapping Town Core

The Town Marketing/Citizen Engagement are focusing on the following:

- Reviewing the MY Carrick website and looking at best options on improving this as a marketing tool aligned with social media
- Looking at options for indoor entertainment to bring people into the town for the Christmas season.

**Purple Flag**

The Purple Flag Steering Group met on 25\textsuperscript{th} April, 2016. A presentation was given on the value of the evening and night time economy in both economic generation and jobs in the broader Carrick on Shannon
area. The Public Perceptions Survey will be carried out in May, 2016. Work is on-going on completing the renewal form and crime statistics are awaited from the Gardai. A night time assessment will be carried out on 28th May, 2016.

**Renewable Energy**

Meeting held with the WDC in relation to the feasibility of doing a district heating system in Carrick on Shannon. Follow up submission made to WDC and the result is awaited.

SECURE project – preparation work commenced in relation to initial meetings and setting up of the Stakeholder group.

**USEFE**

- USEFE Operational Management Group Meeting was held on the 4th of April, 2016. An update was provided on each sectoral group’s activity.

- USEFE Creative Craft Group meeting took place on the 6th April, 2016 in Creative Ardagh, Longford. This meeting was well attended and a number of key outcomes were identified one of which included the need to provide training to the Creative Sector around sources of funding.

- USEFE Co-Ordinator attended ‘The Public Funding Landscape’ conference organised by the WDC in The Abbey Hotel Roscommon on the 11th April, 2016. This event looked at funding for the public sector and funding success stories.

- Over 90 local businesses attended the ‘Build Your Blueway’ Networking Expo on the 13th April, 2016 in The Bush Hotel, Carrick-on-Shannon, which looked at creating and developing new business opportunities along the Blueway in Cavan, Leitrim, Longford and Roscommon. The event focused on the importance of social media and the need for the trade to develop regional tourism packages.

- An interim Blueway REDZ report was sent to the Department on the 20th April, 2016 for review.

- A skype meeting with the project partners of the Erasmus+ LAKtive Tourism project took place on the 22nd April, 2016. At this meeting we were informed that the first project partners meeting would take place in ISEO, Italy on the 28th May, 2016. It was also suggested that Ireland’s test activities will take place in September, 2016.

- A training session focused on ‘Funding Opportunities for The Creative Sector’ took place on the 27th April, 2016 in The Bush Hotel. This session was attended by 20 people and the feedback from the participants was very positive.

**Tourism Development**

The following actions have been undertaken throughout April, 2016 to facilitate the continued promotion of the tourism offering in the county:

1. Attended the third SAINT (Slow Adventure Tourism) in Kuusamo in Finland where there was an opportunity to develop partnerships and network with other participating project countries.
2. The County Centenary Flag Raising event took place on 24th April, 2016. Ms. Carole Coleman was the master of ceremonies and the event was attended by Members of the Defence Forces, Retired members of the 19th Infantry Battalion, Senators, Elected members and members of the public.

3. The tourism website has been reviewed by the LTGA Marketing group and once recommendations have been carried out it will be going live in early May.

4. Continued presence on all Social media platforms was maintained

**Development Management**

** Manorhamilton - Progress ‘Manor 2020’**

- A workshop was held on Tuesday 19th April, 2016 with the Planning & Town Development Group and representatives from the Community and Leisure Group. Work is now ongoing on the preparation of the Progress ‘Manor 2020’ land use strategy as provided for in ‘To the Waters and the Wild: A Plan for the Manorhamilton Rural Economic Development Zone’.

**Development Contributions Scheme Review**

- Work is presently underway in reviewing the County Leitrim Development Contributions Scheme (2004). A draft of the new scheme was presented to the Economic Development, Enterprise and Planning SPC on 25th April, 2016. A workshop with the Elected members is scheduled for Monday 23rd May, 2016.

**Unfinished Housing Developments / Taking in Charge**

- Leitrim County Council have been provided with details of the recently announced €10 million of funding that will be made available nationally to kick start the ‘Taking In Charge’ process focusing primarily on those estates where applications to take the estates in change have been made to the Local Authority. A provisional allocation of €88,000 is being made available for Leitrim County Council subject to submission of a satisfactory application form and work programme. The closing date for submission of the application is Friday 13th May, 2016.

**Pre Planning**

- The pre planning clinics continued during the month of April. Twelve new pre planning consultations took place during April in addition to setting up new pre planning application files / scheduling meetings for May.

**Development Management**

- A total of 21 valid planning applications were received in April, 2016, 2 of the applications related to commercial development. Unfortunately a further 4 applications were deemed invalid, 3 of which have since had valid applications accepted.
- 10 final decisions on planning applications were made in April, 2016 (7 relating to applications for permission and 3 relating to applications for retention). A request for further information issued with respect to a further 2 applications.
- A major reorganisation of the historic planning application files held in storage from 1964 to present is ongoing by the administrative staff of the Planning Department. This project will result in a more efficient service being provided to customers and staff seeking to retrieve historic files for viewing purposes.
Heritage

- The Heritage Officer published 3 newsletters (Heritage Matters) in April, 2016. This notified interested stakeholders of the closing date for the GLAS Traditional Farm Building Grant Scheme (6th May, 2016), of various events being held over the coming weeks and of recent publications.
- Leitrim County Council nominated St. Catherine’s Church, Fenagh and Killygar House (as an Irish Historic Country House in private ownership) for inclusion in the Structures at Risk Fund, 2016. The Fund is administered by the Department of Arts, Heritage and the Gaeltacht. This followed an application process to Leitrim County Council and we await the outcome of our nomination.

Delivering remaining projects of the 2007-2013 Programmes

Lough Rinn Recreational Facility
Leitrim County Council received 2015 Sports Capital Funding of €200,000 towards the further development of the world class Lough Rinn Recreational facility which caters for Rowing/Canoeing and Kayaking. We have also secured a 2014 Sports Capital Grant Funding of €150,000. The first phase of these works providing additional pontoon facilities is currently being prepared for tender. Tender documentation was put on E-tenders and we expect to be in a position to award Tender in mid June, 2016 after completion of the tender evaluation process.

This will greatly assist in the further development of this Regional Sports Facility and have a very positive impact in attracting Clubs/Regatta/National and International Clubs and people to the region thus enhancing the tourist potential of the region and giving a much needed economic boost to the area.

Rowing Ireland is holding a National Rowing Regatta on Lough Rinn on Saturday 14th May, 2016 which should attract Rowing Clubs from all over Ireland and will promote the Lough Rinn facility.

ENVIRONMENT:

National Inspection Program (DWWTS) – All the 2015 NIP Inspections are completed. A review is currently ongoing regards 2014 NIP where the public were notified to rectify problems with their DWWTS (Domestic Waste Water Treatment Systems) and given a specified timeframe to address sites that failed the test. The Council will be inspecting 28 DWWTS in 2016 and these inspections will take place during the summer months. We will be selecting these sites based on EPA Risk based methodology mapping across the Country.

RMCEI Plan – Works will be targeted in the Environment Department based on the 2016 RMCEI Plan. The 2016 RMCEI Plan was submitted to the EPA in January, 2016.

CFRAMs – OPW and their Consultant Jacobs Engineering are working on the development of suitable flood mitigation options regarding the management of flood risk in the Shannon River Basin District in the Leitrim area. The Flood Risk Management Options had Public Consultation meetings which took place within Leitrim in November, 2015. The Office of Public Works (OPW) is leading the CFRAM Programme in part to meet Irelands obligations under the 2007 EU Floods Directive, in accordance with the European Communities “Assessment and Management of Flood risks) Regulations 2010, SI No. 122 of 2010, which transposed the EU Floods Directive into Irish Law, as amended by SI No. 495 of 2015.

Draft Flood Maps went on Public Display as part of the Statutory Public Consultation from Friday 20th November, 2015 to Wednesday 23rd December, 2015 inclusive and were available at all Local Authority offices for viewing.
The OPW in conjunction with their Consulting Engineers plan to have Draft Flood Risk Management Plans completed by April, 2016. It is anticipated that Public Consultation on the Draft Flood Risk Management Plans will take place in September, 2016 with final adoption of plans by the end of 2016.

ENERGY:
Leitrim County Council in conjunction with our Energy Consultants Retrofit Energy Ireland Ltd (REIL) lodged a Better Energy Communities 2016 Application on Friday 26th February, 2016 with Sustainable Energy Authority Ireland (SEAI). Works involved scoping a further project application for the 2016 SEAI Better Energy Communities Grant program with particular emphasis on the community facilities within Manorhamilton town and Carrick-on-Shannon town. Energy Surveys by REIL Specialist Energy Retrofit Ireland (Energy Consultant) were carried out on selected properties to meet SEAI requirements in Manorhamilton and Carrick-on-Shannon for proposed application to SEAI for funding. SEAI will now evaluate all applications and an announcement on grant funding should be made in June, 2016.

ROADS:
- The Roads Area Programme has commenced in accordance with the adopted programme.
- Currently working on remedial works arising from the flooding incidents of winter 2015/2016.
- Glenade Tourist Route re-opened after completion of remedial works for earth slippages along the route.
- Scheme for pedestrian crossing at Treanmore, Mohill complete.
- New footpaths at Bridge Street Carrick on Shannon complete.
- Ramps at pedestrian crossings in Leitrim Village complete.

Rural Water Programme:
Improvement works on the following group water schemes have been approved for grant funding. Works are underway or about to commence. Contractors delayed due to weather conditions.
- Cloonsarne – Works on pipelines commenced
- Cornabrone/Aghaslane - Works on pipelines to commence shortly
- Poolboy - Works on pipelines to commence shortly

Discussions also continue with proposed new Group Water Scheme at Carrigeencor. A response to the application for a 3 -year funding programme submitted to the Department of Environment, Heritage and Local Government for the upgrade of existing group water schemes and provision of new group water and sewerage schemes is awaited. The total value of programme is €2.5m.

Housing and Community, Corporate Services, Culture and Emergency Services Directorate

HOUSING:

Housing Allocations

<table>
<thead>
<tr>
<th>Offers issued to 30th April, 2016</th>
<th>Offers accepted</th>
<th>Acceptance Rate</th>
<th>Offers refused</th>
<th>Refusal Rate</th>
<th>Awaiting Reply</th>
</tr>
</thead>
<tbody>
<tr>
<td>43</td>
<td>25</td>
<td>63%</td>
<td>15</td>
<td>37%</td>
<td>3</td>
</tr>
</tbody>
</table>

New Tenancies created from 1st January 2016 to 30th April, 2016

<table>
<thead>
<tr>
<th>Existing tenants transferred to alternative accommodation to 30th April, 2016</th>
<th>New Tenants (1st time allocation)</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>16</td>
</tr>
</tbody>
</table>
Traveller Accommodation Programme Targets – Progress Report at 30th April, 2016

<table>
<thead>
<tr>
<th>Accommodation Type</th>
<th>2016</th>
<th>Outputs achieved at 30th April, 2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>Group Housing Scheme – Existing</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Service Block - Existing</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Local Authority Standard Housing</td>
<td>1</td>
<td>6</td>
</tr>
<tr>
<td>Rental Accommodation Scheme (incl. renewals)</td>
<td>3</td>
<td>1</td>
</tr>
<tr>
<td>Long Term Leasing (incl. renewals)</td>
<td>2</td>
<td>0</td>
</tr>
<tr>
<td>Housing Assistance Payment (incl. new family formations)</td>
<td>4</td>
<td>0</td>
</tr>
<tr>
<td>Totals</td>
<td>10</td>
<td>7</td>
</tr>
</tbody>
</table>

Private Rented Inspection Programme

<table>
<thead>
<tr>
<th>Overall target for delivery in 2016</th>
<th>No of inspections completed to 30th April, 2016</th>
<th>% Complete</th>
</tr>
</thead>
<tbody>
<tr>
<td>50</td>
<td>27</td>
<td>54%</td>
</tr>
</tbody>
</table>

Housing Grants

NOTE: HGD = Housing Adaptation Grant; MAG = Mobility Aids Grant; HOP = Housing Aid for Older People

<table>
<thead>
<tr>
<th>2016 Allocation</th>
<th>€409,695.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>01/01/2016 – 30/04/2016</td>
<td>GRANT</td>
</tr>
<tr>
<td>PAID 2016</td>
<td>HGD</td>
</tr>
<tr>
<td></td>
<td>MAG</td>
</tr>
<tr>
<td></td>
<td>HOP</td>
</tr>
<tr>
<td>TOTAL</td>
<td>9</td>
</tr>
<tr>
<td>Approved not paid</td>
<td>HGD</td>
</tr>
<tr>
<td></td>
<td>MAG</td>
</tr>
</tbody>
</table>
Applications Rec’d Not Yet Approved

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>HOP</td>
<td>13</td>
<td>€51,569.00</td>
</tr>
<tr>
<td>TOTAL</td>
<td>23</td>
<td>€154,125.21</td>
</tr>
<tr>
<td>HOP</td>
<td>12</td>
<td>€30,000.00 Estimated</td>
</tr>
<tr>
<td>MAG</td>
<td>2</td>
<td>€5,000.00 Estimated</td>
</tr>
<tr>
<td>HGD</td>
<td>4</td>
<td>€18,000.00 Estimated</td>
</tr>
<tr>
<td>Total</td>
<td>18</td>
<td>€53,000.00</td>
</tr>
<tr>
<td>Balance</td>
<td></td>
<td>€168,520.49</td>
</tr>
</tbody>
</table>

**Housing Capital & Improvement Works Programme 2016**

**Energy Efficiency Works**
Leitrim County Council has proactively sought to improve the Council’s Social Housing Stock by securing funding from the Department under the Energy Efficiency Programme in addition to providing a level of match funding from the Council’s own financial resources. The Programme has been particularly beneficial to upgrade older social housing stock. Following requests for proposals from the Department in March, the Council has made a submission to upgrade 153 units under Phase 1 energy efficiency works and 27 potential units for Phase II upgrade works at an estimated cost of €390,000 approx. The Council has received preliminary approval to progress with works up to a total cost of €130,000 pending full allocation approval. A survey of these houses is currently underway and contract documents are being prepared. If approved this will complete the energy upgrade works on all Leitrim County Council housing stock.

**Sustainable Energy Authority of Ireland (SEAI) Better Energy Communities Area Based Scheme**
A submission under the SEAI Better Energy Communities Scheme for an extensive energy retrofitting project in Manorhamilton for grant aid during 2016 has been lodged. The scheme will include Council housing stock in Carrick on Shannon and also some public/community buildings.

**Voids**
A strong focus continues in relation to prioritising vacant units for inclusion in the 2016 Programme for returning vacant properties to productive use. A request for a prioritised listing of units with details of necessary works and estimated associated costs was received on 28th January to assist the Department in making their allocation decisions. The Council made a comprehensive submission in February for maximum funding to continue the refurbishment programme of 32 units requiring significant remedial works including 3 dwellings classed as derelict. Work is progressing on these 32 houses under a number of different contracts and currently approximately 59% of the units are substantially complete.

**Disability Works in Council Houses**
An Adaptation Works (Disability related) scheme for Council housing stock will continue to be funded by the Department in 2016 to facilitate the Local Authority in carrying out adaptation works for tenants to address mobility problems, primarily associated with medical need and disability related. The works will render the dwelling more suitable to the particular needs of the Tenant, with typical works including, depending on the individual circumstances, installation of level access shower, installation of rails in bathrooms, installation of ramp access to front/back doors, installation of oil heating systems or storage heating and associated works. The funding for these
works will be based on the provision of 90% funding by the Department with the remaining 10% to be funded by the Local Authority. The Council made a submission in February following a call for suitable projects from the Department, identifying 17 suitable tenancies for proposed disability works costing an estimated €150,000 and awaits a full approval response from the Department but has received preliminary approval to progress with works up to a total cost of €43,000 pending full allocation approval. Works are progressing on a number of projects at present.

Acquisitions
Three family type houses were purchased in Carrick on Shannon in 2015. Contract documents are being prepared for upgrade works to same and these will be tendered in the coming weeks. The Council is continuing an acquisition programme subject to Departmental approval and targets identified in the Social programme 2015 – 2017, and a further number of houses will be purchased in the current year.

Capital Assistance Schemes
Two properties in Carrick-on-Shannon were acquired by North West Simon in late 2015 / early 2016 through a Capital Assistance Scheme funded by the Department through Leitrim County Council. A further approval was received in February 2016 for a project led by St. Vincent de Paul Ballinamore for demolition of derelict properties and site preparation in Canaboe Terrace, Ballinamore and the construction of two family type two storey dwellings on the site. The Council will have 100% tenancy nomination rights on all these CAS scheme properties from the Housing Waiting List.

Community:
Public Participation Network
- The Leitrim Observer continued to cover PPN topics during the month
- A Municipal District meeting was held in Ballinamore at which presentations were made on funding programmes.
- A total of 172 groups are registered with the PPN

Comhairle na nOg
- The Comhairle met once and is pursuing its selected topic for 2016, which is Homelessness in Leitrim.
- The Comhairle Steering Group met once to monitor progress on the delivery of the work programme for the year.
- The annual network meeting organized by the Department of Children and Young People was attended.

Peace IV
- The LCDC met and approved the setting up of the Peace IV Partnership
- A meeting was attended between representatives of the 17 partnerships and SEUPB. Clarification on aspects of the Council plans was given.

Interreg
The full Interreg application for the greenway between Manorhamilton and Enniskillen was completed and submitted to SEUPB

Age Friendly Alliance
Work proceeded on the Age Friendly Information Event that will take place on 11th May, 2016.

Floral Pride
The Floral Pride competition was advertised and over 40 applications were received
Pride of Place
The three entries to the national Pride of Place competition are Carrick on Shannon, Rossinver (both in population categories) and Drumshanbo Community Council (community enterprise category).

Leitrim Sports Partnership

Fun Dance for Girls
This programme involves targeting teenage girls to engage in PA through a dance programme. The programme is been delivered in 3 different locations in Leitrim over 8 weeks in Ballinamore, Drumshanbo and Carrigallen with 90 teenage girls benefiting from the programme.

First Aid Course
A First Aid Course was attended by 8 members of the Melvin Gaels GAA Club.

Ag Sugradh Le Cheile Workshop
This programme is about parents and children playing together in tutor lead fun classroom activities and games during school hours or as after School programme. The following workshops were held: Dowra N.S.: 4 parents and 23 children, Fenagh N.S: 8 parents and 24 children, Annaduff N.S.: 9 adults and 23 children participated.

Code of Ethics Course
Leitrim Sports Partnership held a Code of Ethics Course (Safe Guarding 1) in Carrick on Shannon in April, 2016 with 24 participants attending the workshop.

Lough Rynn Castle 10k Mini Marathon
Mohill A.C. in partnership with the Leitrim Sports Partnership organised the 6th year of the Lough Rynn Castle 10k charity run. A total of 105 people participated in the event.

Girls Active Programme
This is a joint programme between the Health Services Executive North West and Leitrim Sports Partnership. We had 7 Post Primary Schools involved in the Girls Active Programme and the participants getting the opportunity to try out many different sports and activities over the 16 weeks.

Transition Year Integration Day
Leitrim County Council and Leitrim Sports Partnership organized a one day integrating day for all TY students in Leitrim in the Lough Allen Hotel, Drumshanbo. Over the course of the day the students participated in the following workshops: Responsible Dog Ownership, Road Safety, Social Media & Internet Safety, these workshops were chosen because of their relevance to all teenagers growing up in Leitrim today. A total of 156 Students from five Secondary schools attended the event.

Leitrim Village Active Age Group
Leitrim Sports Partnership completed a four week programme flexibility and mobility programme with the Leitrim Village active age group. 12 people participated in this programme.

Go For Life Pals Training Days for the Active Age Group Leaders
In partnership with the HSE and Leitrim Development Company, Leitrim Sports Partnership completed four Pals workshops in Drumshanbo with 23 group leaders participating.
Ballinamore Rehab Care
This was an 8 weeks gym workout and kurling programme for adults in Ballinamore. As part of the programme the 10 participants received nutrition and health promotion information.

Drumshanbo Vocational School Special Needs Unit.
The students get an opportunity to engage in a basketball programme for 8 week in addition to many other fun games and activities. (8 participants completed this programme).

St. Ciaran’s Services, Carrick-on-Shannon.
St. Ciarans day service users completed in a 6 -week Zumba dancing programme and the participants also received information about health and well being.(8 participants completed this programme).

National Learning Network
All the participants in the National learning network engaged in an 8 week programme of chair aerobics, programme. (12 people were involved in this programme).

Manorhamilton Special Olympics Club
The Special Olympics club are participating on a 6 week boccia/kurling and light dance programme in the Bee’s Park, Manorhamilton. (9 teenagers were involved in this programme).

Mohill Community School Special Needs Unit.
The students get opportunity to engage in a Go for Life Games programme for 4 weeks, as well as many other fun games and activities. (4 participants were involved in this programme).

Health & Fitness 4 All (Disability Programme)
The project aims to provide sport and recreational activities for children and adult participants from the many different disability groups involved the Leitrim Disability Sports Forum. All the participants get opportunity to participate in physical activity, involving 2 different activities, swimming, and gym programme in the Aura Leisure Complex. (6 participants were involved in this programme).

Leitrim Down Syndrome Group – Dance programme
This programme was about giving children and teenage boys/girls from Leitrim’s Down syndrome group opportunity to learn how to dance as part of a dance workshop. This is a great form of exercise for our children that aim to develop both their gross and fine motor skills. (8 participants were involved in this programme).

The Arts
Creative Frame- In partnership with Leitrim Local Enterprise Office, Leslie Ryan has been appointed Creative Frame Manager to develop the Creative Frame programme – a user driven continuous professional development network designed to facilitate the ongoing training and development requirements of practitioners in the creative sector in Leitrim and the wider region.

Creative Space Scheme- 5 artists have applied for temporary occupancy of vacant retail units when they become available.

Spark –Prior PLM Medical have been selected as the company to participate in the 2016 Spark Residency and there is currently a call out to artists to express their interest in the programme.

Festivals and Events – 9 Festivals from across the County have been granted funding under the 2016 scheme
Artists in Schools – 4 Artists and schools are now commencing the 2016 Residencies.

Artist in the Community – 4 community groups have been selected to participate in the Artist in the Community programme in all 3 Municipal Districts and a call out to artists will be made next month.

Drumshanbo Artist Studios – Artist Kate Wilson and writer Gerry Boland are continuing their Residencies.

Leitrim Equation 4 – Work has commenced in producing the DVD of the Leitrim Equation 4 concert.

Youth Theatre- Autumn/winter term is in place for 5 existing Youth Theatre groups in Manorhamilton, Carrick on Shannon and Carrigallen with a new junior group in Manorhamilton.

Literature – The Iron Mountain Literature Festival will take place in October and the programme is in the process of being confirmed. As part of the Festival, Leitrim County Council and the Tyrone Guthrie Centre have developed the John McGahern Award to encourage the development of emerging Irish writers and to pay tribute to the exceptional contribution of John McGahern to literature and to Leitrim.

Library Service:

Event Programming
A full programme of activities took place in all branches across the county, including regular I.T. classes for older members, craft and hobby group meetings, film screenings, Citizen Information Mobile Clinic in Mohill Library, reading groups and creative writing workshops. Regular comhrá classes took place in Kinlough library during April. Specially co-ordinated activities took place to mark Poetry Ireland Day on 28th April, 2016.

Highlights
Leitrim County Library Service embarked on a new initiative in April, in partnership with Mohill Family Support Outreach. Ballinamore and Carrigallen Libraries now host weekly Parent and Toddler Groups which are facilitated by the local Family Support Worker. A series of poetry workshops were held in Ballinamore, Manorhamilton and Mohill Libraries during the month of April, 2016, facilitated by local writer and poet Gerry Boland.

Poetry Ireland Day
To celebrate Poetry Ireland Day, Carrick-on-Shannon, Carrigallen and Drumshanbo Libraries hosted poetry appreciation events with a local poet.

Mohill Library’s Sensory Room: To coincide with Autism Awareness Month, Mohill Library ran a very successful Information Evening on 13th April, 2016 to highlight the availability of the Sensory Room. The evening included a presentation on the facility, followed by a questions/answer session and a demonstration of DIY sensory toys that parents can make themselves.

Class Visits
Schedule of class visits by local primary and secondary schools continued in Branch Libraries across the county. On 15th April, 2016 - 24 Transition Year students from Ballinamore Community School visited the Local Studies Department at Ballinamore Library.

Leitrim 2016 Centenary Programme
- The Library Service presented a series of Time Capsule Workshops in conjunction with local primary schools, and a special Family workshop took place in Carrick-on-Shannon Library on 23rd April, 2016.
• Ballinamore Library facilitated a lecture on “The History of Protestants and the Irish Language” by Linda Ervine from Belfast, which was organised by the ‘Ballinamore Coiste Comórtha 1916’.

Local Studies - ‘Item of the Month’
During the month of April, as part of ongoing Centenary Commemorations, Ballinamore Library exhibited the small case which originally belonged to Seán Mac Diarmada, and which was acquired by Leitrim County Council in 2008.

Fire Service
Building Control
Received three Commencement Notices (valid), two Disabled Access Certificates, six Fire Safety Certificates, one 7-day notices and two short commencement notices.

National discussions on retained fire service
A framework for the conduct of discussions on the retained fire service at national level was agreed between the National Directorate / LGMA / SIPTU and IMPACT in December, 2015. The first meeting of the group took place in early March. These discussions continued in April and are broken down into six work areas. We received a response from LGMA in relation to our Section 26 plan.

Traveller Accommodation – Fire safety
Fire Services carried out an inspection of Shannonside View Halting Site, Rosebank, Carrick-on-Shannon on 21st April, 2016 and reviewed progress on the completion of the remedial works. A further meeting of the Local Steering committee was held on 22nd April, 2016 and work on the completion of the local authority final report and local authority input into the National Report continued.

Cross Border Emergency Management
A meeting of the Cross Border Emergency Management Group was held in Carrick-on-Shannon on 20th April, 2016. Representatives from Land Property Services (NI) and Ordnance Survey in Dublin were in attendance and reported progress on the development of the Cross Border mapping project. The work programme for the group for 2016 was reviewed. The next meeting of the group is planned for Ballyshannon on 22nd July, 2016. We subsequently held a meeting with CAWT (Cooperation and Working Together) to review how we could increase cooperation between the two groups and work jointly to attract funding for cross border emergency management.

Emergency Planning Society Conference
Delivered a presentation on progress achieved on Cross Border Emergency Management to the Emergency Planning Society conference held in Dundalk on 7th April, 2016.

Safety Monitoring Committee Meeting
Prepared Fire Services report and attended the SMC meeting held on 8th April, 2016.

Station Officers and Fire Service H+S meeting
We organised and held the quarterly meetings of Station Officers and the Fire Service Health and Safety Committee on 27th April, 2016.

New Class B Fire Appliance
We attended a meeting in Roscommon to review progress on the construction of the new Class B Fire Appliance expected in 2017.
Revised Brigade Orders/PDA’s
Issued revised Brigade Order on “Officer Availability” to all stations and revised PDA on RTC’s on N4 road.

Rostering Off
Carried out a review and issued revised “rostering off” proposals to all stations following the Station Officers meeting.

Civil Defence

- On the 2\textsuperscript{nd}/3\textsuperscript{rd} April, 2016 assistance was provided to Mayo Civil Defence during a search of the River Moy in Ballina for a missing person. The search was unsuccessful.
- Assistance was provided to the Environment Department with lake water sampling on the 4\textsuperscript{th} and 12\textsuperscript{th} April, 2016.
- Emergency First Responder training continued with our colleagues in Longford Civil Defence throughout April in preparation for assessments and exams in May.

Signed: __________________________  Date: 11\textsuperscript{th} May, 2016
Frank Curran
Chief Executive